

海 大 国 第 3 5 号
令和6年5月17日

関係部局等の長 殿

国際部長 秦 絵 里

ハーバード・イエンチェン研究所 (Harvard Yenching Institute)
Visiting Scholars Program 2025-2026 の募集について (通知)

このことについて、ハーバード・イエンチェン研究所から別紙のとおり案内がありましたのでお知らせします。

本プログラムは、アジアに所在する同研究所の限られたパートナー機関にのみ申請資格が与えられているプログラムで、本学もそのパートナーとして認定されておりますところ、積極的にご活用いただくよう貴部局等の教員に周知をお願いします。

つきましては、貴部局等にて希望のある場合は下記要領にて申請くださいますようお願いいたします。

記

1. 申請資格及び募集要領別添の募集要項による
2. 学内申請締切

申請締切日 (厳守)	事業名	提出形式
R6.8.23 (金)	Visiting Scholars Program 2024-2025	電子データ及び紙媒体

3. 申請書類

機関ごとの応募上限（本学からは Visiting Scholars Program に4 名）の関係上、学内予備審査のうえ、被推薦者を決定します。学内予備審査にあたり、以下の書類及び同電子データを所属部局等の事務担当者を通じてご提出ください。なお、使用言語はすべて英語とします。

1. 申請書（所定のApplication Form）
 2. 履歴書（様式任意）
 3. 計画書（様式任意）（3～5ページ程度）
 4. 推薦書（様式任意）（3名の研究者からの推薦状。申請者を介さず推薦者から申請者の所属部局事務へ直接送付されるよう調整してください。）
4. 提出部数・提出方法
（紙媒体）1部
（電子データ）応募書類をPDF化したものをメール添付にて
5. 提出先
国際部国際企画課国際支援担当 宛
6. 留意事項
学内申請書類等の作成にあたってはハーバード・イエンチェン研究所からの募集要項等を参照の上、必要事項を漏れなく記載してください。
学内審査結果は、9月上旬までに通知します。
なお、被推薦者は結果通知の際の指示に従い、別途オンラインによる本申請の手続きが必要となりますので、ご注意ください。

<本件担当・書類提出先>

国際部国際企画課国際支援担当 渡辺

内線：4405

E-mail：gi-core@oia.hokudai.ac.jp



HARVARD - YENCHING INSTITUTE

Visiting Scholars Program Office • Vanserg Hall, Suite 20 • 25 Francis Avenue • Cambridge, MA 02138 • USA
tel: 617-495-4050 • fax: 617-496-7206 • e-mail: yenching@fas.harvard.edu

April 1, 2024

Hiroaki Motomura and Kayo Sakiyama
International Affairs
Hokkaido University

Dear Mr. Motomura and Ms. Sakiyama,

The Harvard-Yenching Institute welcomes your continuing participation in its visiting scholars program in the 2025-26 academic year.

For the academic year 2025-26, your institution is invited to nominate up to a total of **four** (4) candidates from among your most promising faculty for application to our program. Reflecting the mission of the Harvard-Yenching Institute, nominated scholars must be working in the humanities and social sciences with an emphasis on culture. We seek outstanding scholars whose work is academic rather than applied. Scholars whose research focus is comparative, and includes one or more Asian countries, are especially welcome. In addition, we would like to remind you that although there is no age limit for applicants, **preference is given to scholars who are in the early stages of their academic career.** Future promise is prioritized over past achievements. We would greatly appreciate your posting the Harvard-Yenching Institute Visiting Scholars program information on your university website for wide circulation.

The following is a summary of the Visiting Scholars program:

This program offers **faculty members in the humanities and social sciences** (not limited to China Studies or East Asian Studies) the opportunity to undertake 10 months (from August 2025 to May 2026) of study and research at Harvard University and/or other appropriate universities. Approximately 20 applicants are chosen each year as researchers at the Harvard-Yenching Institute, with full access to Harvard University libraries and facilities. Scholars are provided a stipend to cover living expenses while at the Institute. Applicants and university/academy administrators will be notified of selection results by late February 2025. The selection criteria include English proficiency, academic training (including PhD degree in most cases), quality and originality of the research proposal, demonstrated depth of subject knowledge, and feasibility of conducting the research at Harvard University and/or other major universities in the United States. **In cases where qualifications are roughly equal, priority is given to candidates who have not recently spent substantial time at an American university.** Successful applicants will work with faculty at Harvard and/or other appropriate universities, and are required to make at least one public presentation in English on their proposed research project during their stay at the Institute.

The deadline for receipt of applications is **September 15, 2024.**

In the coming months, HYI staff representatives will hold virtual information sessions (via Zoom webinar) for faculty members interested in applying for the program. Please see page 4 of this letter for additional information about these info sessions. We would appreciate your sharing these events with interested faculty.

We will use the HYI online application system, and **nominated Visiting Scholars Program candidates will apply online**. The Institute requires all candidates to be officially nominated by their home institutions. Further instructions about the online application system are included in the attachment [About the online application system.PDF]. Please note: you should feel free to use the attached application form for conducting the internal nomination process within your institution.

The Institute has recently compiled a list of answers to “frequently asked questions” concerning fellowship applications (including information on eligible fields and selection criteria, the research proposal, recommendation letters, interviews, and the application review process). We encourage you to share this link with your applicants:

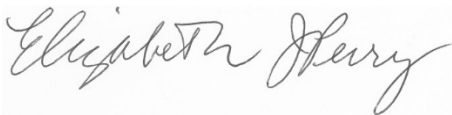
<https://www.harvard-yenching.org/helpful-information-for-fellowship-applicants/>

Visiting Scholar applicants should keep in mind that not all application reviewers are scholars in their specific field. It is important for candidates to present their research in a clear and coherent way so that scholars outside of their field of specialty will be able to understand.

Please note that the Institute cannot accept the applications of an institution if it nominates more than **four** (4) candidates. The Institute also does not accept individual applications. Scholarship applications sent directly to the Institute without official approval by an authorized nominating institution will not be considered. Please acknowledge receipt of this letter to Lindsay Strogatz via e-mail at hyiprogram@fas.harvard.edu.

We look forward to hearing from you regarding this matter. We appreciate your kind attention and cooperation. As this will be my last year as Director of the Harvard-Yenching Institute, I would like to thank you for your continued cooperation and partnership with the Institute over the years. We look forward to a smooth transition as Professor James Robson, my successor, assumes the Directorship in July 2024.

Sincerely yours,

A handwritten signature in cursive script, reading "Elizabeth J. Perry".

Elizabeth J. Perry, Director
Harvard-Yenching Institute

APPENDIX

1. Eligibility:

Visiting Scholars Program candidates must have served at their home university for at least three years (before August 1, 2022) as a full-time faculty member. Scholars who received their PhD from an institution outside of Asia within the past five years (after 2020) are not eligible.

Previous recipients of a Visiting Scholar fellowship from HYI are not eligible to reapply for this program. Former HYI Doctoral Scholarship recipients, HYI Visiting Fellow recipients, and HYI training program fellowship recipients are eligible to apply.

2. Coverage of the scholarship:

- Round trip economy class airfare
- A stipend of US \$7,500 per month for 10-month residence
- Health Insurance up to the amount of \$5,500
- Funding (up to \$5,000) for hiring a research Assistant or an editor, and for participating in academic conferences or/and making brief research trips in North America

Fields of Research

Candidates' fields of research in the humanities and social sciences to be considered:

- | | |
|--|---------------------------------------|
| • Anthropology | • Literature |
| • Archaeology | • Media and Film Studies |
| • Area and International Studies | • Philosophy |
| • Art and Architectural History | • Politics |
| • History (including economic and legal history) | • Study of Religion |
| • Linguistics | • Sociology |
| | • Women, Gender and Sexuality Studies |

Scholars in the fields of Economics, Education, Geography, Law, Psychology, and Public Administration may be considered, but must check with the Institute before submitting applications. If the research field of any potential candidate falls outside the disciplines mentioned above, and you are not sure if the candidate is eligible for the program, please contact Lindsay Strogatz at hyiprogram@fas.harvard.edu before submitting an application.

HYI Visiting Scholars Program – Online Info Sessions

For potential applicants

May 29 and August 8

These meetings are for faculty at HYI partner universities who are considering applying for the Visiting Scholars Program.

We will discuss HYI's background, the application and review process, and what to expect if you are selected for the fellowship.

1. Wednesday, May 29, 8:00 AM – 9:00 AM EDT (US East Coast time)

Registration link/more information:

https://harvard.zoom.us/webinar/register/WN_swm9amNJQ2OoB9Uu3bj66g

2. Thursday, August 8, 8:00 AM – 9:00 AM EDT (US East Coast time)

Registration link/more information:

https://harvard.zoom.us/webinar/register/WN_d6EYwtN9S2SisWbLNXsZ-A

SUMMARY OF THE ONLINE APPLICATION SYSTEM

Your institution's nominated candidates (a maximum of 4 Visiting Scholars) will be asked to ***apply online***. We still require all candidates to be officially nominated by their home institution. Applications without your institutional approval will not be accepted.

While the candidates will be responsible for filling out the online application form and uploading their research proposal and CV, we ask that your office upload your candidates' recommendation letters and the institutional approval form.

HOW THE PROCESS WORKS

A maximum of 4 applicants at your institution can use the online system to submit their applications.

If you have more than 4 applicants interested in the programs, your institution should first conduct its own **internal review** to determine which candidates will be nominated.

Once your 4 candidates have been determined, your office should send them the instructions on the next two pages. The nominated candidates should create an account and apply online. Your office will also be able to access the online system. Please note that the online system opens in July.

The **HYI application deadline is September 15, 2024**. Please be sure to give your nominated candidates adequate time to complete their online application.

REQUIRED APPLICATION MATERIALS

The required application materials for the Visiting Scholars Program are listed on page 3 of this document.

The international or foreign affairs office is **responsible for receiving the applicant's 3 recommendation letters**, and then uploading them to the candidate's online account (the applicant will not be able to see the letters). Please inform applicants that recommendation letter writers can send the letters to your office via email (as a Word doc or PDF), or as a hard copy (in which case your office can open and scan the letters).

After your school's candidates have started applying online, HYI will email the international office staff person with login credentials so you can upload the applicants' recommendation letters. There is no need for partner university staff to create an account. Please wait to be contacted by HYI once your candidates have started applying (specifically, once the applicants have listed their university affiliation on the application form – this is what matches their application with your account.)

As in previous years, we also ask for an **Institutional Approval Form**, signed by the President, Vice-Chancellor, Rector, Dean of Faculty or other appropriate administrative officer of the applicant's sponsoring university. Your office will also be able to upload this Form in the online system.

INSTRUCTIONS FOR CANDIDATES – ONLINE APPLICATION SYSTEM

The HYI online application portal will open in July 2024. Candidates cannot start their applications online before this time.

To apply online, applicants should go to: <https://www.onlineapplicationportal.com/yenching>
Click on “Applicant Registration – Start Here”.

Q: What materials will the applicant be asked to provide?

A: Please see the following page for the list of required materials. At any point during the application process you can save your application, and can come back and work on it at a later time.

Q: What about my 3 recommendation letters?

A: Each application requires 3 recommendation letters, in English. However, these letters cannot be uploaded directly by the applicant. Letters should be sent **directly** from the letter writer to your international/foreign affairs office (or the staff office responsible for your nomination). The international office staff will also have an online account, and will upload your 3 recommendation letters. The letters will be attached to your application, although you will not be able to view them.

Q: If I can't view the letters, how do I know if they have been uploaded and attached to my application?

A: On the application portal home page, by clicking on “Track Reference,” you will be able to see if your 3 letters (and the Institutional Approval Form) have been uploaded. You can submit your application even if the files haven't been uploaded by your university yet. After you submit your application, you can continue to check the status of your letters.

Q: What is the application deadline?

A: Candidates must submit their application online by **September 15, 2024**.

Q: How do I know that my application has been received by HYI and is complete?

A: Once you have submitted your application materials, you will receive an email (from yenching@onlineapplicationportal.com) confirming receipt of the application. If there are any concerns, we will follow up with you directly.

Q: I am having trouble with the online system and need to speak with someone.

A: If you have a question about the application process, email hyiprogram@fas.harvard.edu. For technical questions about the website, please email yenching@onlineapplicationportal.com. Inquiries are received during regular business hours (Monday through Friday, 9:00 am – 5:00 pm EDT). Inquiries sent outside of regular business hours will be responded to on the next business day.

VISITING SCHOLARS PROGRAM – REQUIRED MATERIALS:

1. Application Information: Applicants will be asked to enter the following information:

- **Basic identity information** (name, date of birth, citizenship, addresses etc.)
- **Current position** (job title, university, field, sub-field)
- **Education** (degrees, subject, year awarded)
- **Miscellaneous questions** (are you applying for funding from other organizations; have you applied for a HYI scholarship before; have you been issued a Harvard ID before; have you been a visiting scholar in the US in the past 2 years)
- Title of **proposed research project**
- The name(s) of 1-2 **Faculty members** at Harvard University and/or any other major university in the United States with whom you wish to consult during the stay of the fellowship. It is not necessary to contact faculty during the application process.
- **Objectives for the fellowship year** (max 200 words): What attracts you to joining a residential academic Institute like HYI? How do you envision yourself contributing to an interdisciplinary institute and to the intellectual community, as you carry out your proposed research project?
- **Languages** (list native language, indicate level of English and any other languages spoken)

2. CV and Research Plan:

Applicants will be asked to **upload** the following documents (in English):

- A **CV (curriculum vitae)**, in English, which must include:
 - Honors (previous fellowships, scholarships, grants and other honors)
 - Employment (All positions held, academic or other, in chronological order, with dates. Include the date from which you have held your present faculty position)
 - Publications (please list titles in the original language as well as English)
- **Research Plan** (3-5 pages, in English)
 - What is the subject of your research plan? Scholarships are intended for original, publishable research (It is not necessary that the research be completed during the year at Harvard). The scholarship is not intended for the compilation of textbooks or the writing of general surveys of your field. Give a description in English in 3-5 pages, explaining your research plans at Harvard University and/or another major university.

3. Recommendation letters:

Three recommendation letters (in English) are required, one of which must be from the applicant's adviser or the person most familiar with his/her scholarly work. **Applicants cannot upload their recommendation letters.** Rather, letters should be sent directly from the writer to the candidate's international or foreign affairs office. The office staff will attach the 3 recommendation letters to the candidate's online account. Applicants cannot view the letters in the online system.

4. Institutional Approval Form:

Signed by the President, Vice-Chancellor, Rector, Dean of Faculty or other appropriate administrative officer of the applicant's sponsoring university. Must be uploaded by the foreign affairs/international office.

【重要】

この概要は学内募集の参考のため、国際部が便宜上作成したものです。内容に相違があった場合はハーバード・イエンチン研究所からの募集要項（英語版）等を優先します。

ハーバード・イエンチン研究所が募集する
Visiting Scholars Program 2025-2026 の概要

＜概要＞

ハーバード・イエンチン研究所（以下、HYI という）による人文科学及び社会科学分野の研究者にハーバード大学での研究の機会を与えるプログラム

＜申請資格＞

対象分野の若手研究者で、所属機関において3年以上（2022年8月1日以前から）、常勤として教育研究に携わっている者

※過去5年以内（2020年以降）にアジア圏以外の機関において博士号の学位を取得した研究者は対象外とする。

※過去に同プログラムに採用された者は対象外とする。

※年齢制限は設けないが若手研究者を優先、過去の業績よりも将来性を優先。

＜研究期間＞

10ヶ月間（2025年8月～2026年5月）

＜採択者に与えられる権利・奨励金＞

ーハーバード大学図書館等、ハーバード大学の施設を利用可能。

ー奨励金

- ・ 往復航空運賃（エコノミークラス）
- ・ 滞在費（10ヶ月間） 7,500米ドル/月
- ・ 医療保険費 上限5,500米ドル
- ・ 人件費及び北米における学会参加、研究調査出張に係る費用 上限5,000米ドル

＜対象分野＞

文化に重点を置いた人文科学及び社会科学分野（Anthropology 人類学、Archaeology 考古学、Area and International Studies 地域・国際研究、Art and Architectural History 芸術・建築史、History 歴史学＜経済史、法律史含む＞、Linguistics 言語学、Literature 文学、Media and Film Studies メディア・映画史、Philosophy 哲学、Politics 政治学、Study of Religion 宗教研究、Sociology 社会学、Women, Gender and Sexuality Studies 女性・セクシャリティ・ジェンダー研究）

*Economics（経済学）、Education（教育学）、Geography（地理学）、Law（法学）、Psychology（心理学）、Public Administration（行政学）も対象になり得るが、事前にHYIへの確認が必要となる。

*応用よりも学術研究、また、アジア諸国を含む比較研究を特に歓迎。

<選考基準>

英語能力、専門教育学歴（博士号取得者が望ましい）、研究計画の質・独創性、専門知識の深さ、ハーバード大学・米国内の主要大学における研究実行可能性等

※ほぼ同等の場合、直近で米国内での比較的長期間の滞在歴を有さない者を優先する。

※HYI の審査員が、申請者の専門分野に必ずしも精通しているとは限らないため、どの分野の審査員にもわかりやすく申請するように留意すること。

<採択数>

全体で 20 名程度（本学からは 4 名まで推薦可能）

※採択された研究者は、HYI での研究期間中に、研究題目について少なくとも 1 回は英語による公開発表を行うことが求められる。

<申請手順・スケジュール>

【学内審査】（再掲）

①申請書類（学内審査用）：

1. 申請書（所定の Application Form）
2. 履歴書（様式任意）
3. 計画書（様式任意）（3～5 ページ程度）
4. 推薦状（様式任意）（3 名の研究者からの推薦状。申請者を介さず推薦者から申請者の所属部局事務へ直接送付されるよう調整してください。）

②学内申請提出期限：2024 年 8 月 23 日（金）

③提出方法・提出先：

（紙媒体） 1 部

（電子データ）応募書類を PDF 化したものをメール添付にて国際部国際企画課

（gi-core@oia.hokudai.ac.jp）宛に提出

④留意事項：

- ・使用言語：申請書類はすべて英語で作成してください。
- ・申請上限人数：本学からの申請上限人数は 4 名までとなっているため、学内応募多数の場合は選考の上、被推薦者を決定いたします。

【本申請】

オンライン上での申請となります。「本申請」の方法の詳細は学内審査後、被推薦者に別途通知します。以下は参考までに募集要項に記載されている内容です。

①申請書類（または入力情報）：

1. 申請者情報
2. 履歴書（様式任意）及び計画書（様式任意：3～5 ページ程度）
3. 推薦状（様式任意）（3 名の研究者からの推薦状が必要）※国際部でアップロード
4. 所属機関からの応募承認文書（Approval Form）※国際部で作成の上アップロード

②オンライン申請期限：2024 年 9 月 15 日（日）

<参考情報>

【選考スケジュール】

日程	スケジュール
8 月 23 日（金）	学内申請締切
9 月上旬まで	学内審査結果及びオンライン申請方法を通知
9 月 15 日（日）	HYI オンライン申請締切
10~11 月	HYI での書類審査
～12 月中旬	HYI より書類選考結果通知 ※12 月中旬までに連絡がない場合は要問合せ
12 月下旬～1 月	面接（対面もしくはオンライン） ※面接官は 3 名、約 20～30 分間の面接（英語によるもの）。
2 月下旬	HYI より最終選考結果通知

注：HYI での選考プロセス等は下記ホームページの記載内容から抜粋したものです。

変更となる場合もありますのでご了承ください。

(<https://www.harvard-yenching.org/helpful-information-for-fellowship-applicants/>)

【オンライン説明会】

Visiting Scholar Program への申請を検討している研究者向けに、HYI の背景、申請・審査過程、採用された場合に期待されることについての説明会が以下日程で予定されています。いずれも事前登録が必要となりますので、参加を希望される場合は各 URL から登録をお願いいたします。

- ・ 5 月 29 日（水） 21:00～

https://harvard.zoom.us/webinar/register/WN_swm9amNJQ2OoB9Uu3bj66g

- ・ 8 月 8 日（木） 21:00～

https://harvard.zoom.us/webinar/register/WN_d6EYwtN9S2SisWbLNXsZ-A

【参考ホームページ】

- ・ Visiting Scholars Program

<https://www.harvard-yenching.org/programs/visiting-scholars-program/>

- ・ よくある質問集

<https://www.harvard-yenching.org/helpful-information-for-fellowship-applicants/>