

Hokkaido University Code of Conduct Concerning the Use of Public Research Funds

Academic research at universities is supported by trust and mandate from society.

Misuse of public research funds*¹ detracts trust and mandate from society and could detract not only the institute the person who conducted misuse belongs to but also the development of academic research in our whole country.

Based on the reality stated above, Hokkaido University shall declare the Code of Conduct Concerning the Use of Public Research Funds to ensure reliability and equitability in academic research and secure public trust.

University members*² at Hokkaido University shall fulfill the Codes faithfully.

- 1) Community members shall recognize that public research funds are the public funds managed by the university, and therefore should be used fairly and efficiently.
- 2) When using public research funds, community members shall comply with relevant laws, regulations and notices as well as the university's rules and regulations, administrative procedures and usage rules.
- 3) Community members shall make efforts to use public research funds appropriately in accordance with research plans, understand the characteristics of research activities, and implement administrative procedures efficiently and appropriately.
- 4) Community members shall make efforts to build mutual understanding and work closely with other members to prevent the misuse of public research funds.
- 5) When contractors are involved in the use of public research funds, community members shall act fairly to avoid creating public suspicion or distrust.
- 6) Community members shall participate proactively in training programs on the handling of public research funds to learn about relevant laws, regulations, administrative procedures and rules.

*¹ Public research funds mean all expenses that are handled by our university and funded by management expenses grants, scholarship funds, subsidies, foundation, and consignment fees.

*² Community members are researchers, administrative staff, technical staff, including part-timers, belonging to our university, and other related parties, according to the Guidelines for Management and Audit of Public Research Funds at Research Institutes (Implementation Criteria; adopted by the Ministry of Education, Culture, Sports, Science and Technology).